

Code of Conduct during Summer Exams

1. All students are expected to present for school assessments/examinations as a normal part of the school year.
2. If there are exceptional, personal circumstances, contact must be made with the Year Head to clarify the situation and make arrangements for the student to re-sit the relevant examination.
3. Absentees must provide an explanation regarding their missed exam e.g. medical certificate. No parent/guardian letter will be accepted unless followed up by a phone call to the Year Head. Students who are absent without a valid reason will be given "0" for the paper.
4. School rules must be observed throughout the examination period. Please be mindful of the variety of beginning/ending times of examinations and the importance of showing consideration to all.
5. Students are required to provide their own writing materials, mathematical instruments and any other necessary equipment. No borrowing, lending or exchange of any materials is allowed during the Exam.
6. A student will be given "0" if he or she is caught cheating in the Test. They will be removed from the exam centre and a parent called. The decision to allow the student to complete other exams rests with the Year Head.
7. No mobile phones or electronic gadgets that can store, transmit, receive data or information are allowed. No earphones are permitted in the exam centre.
8. Students must not talk, whisper, perform hand signals or any other form of verbal or non-verbal communication during the Test. Such actions will be considered as having the intention to cheat.
9. Students sitting morning exams must attend Registration punctually at 8.55am and be seated in the Examination hall at their assigned desks for the exam start.
10. Students who are late will not be given extra time and may not be allowed into the exam hall.
11. Students must stay in the exam centre for the duration of the exam. They will not be permitted to leave early.
12. Students should go to the bathroom at break-times only. Permission to leave the exam hall will be given in exceptional circumstances only.
13. Food is not permitted in the exam centre, however, students may bring a bottle of water with them.
14. Finally, best of luck to one and all. Study hard, eat, sleep, exercise and relax well. This is your chance to demonstrate your commitment to yourself. Thank you.